

1 **BOARD OF SELECTMEN MINUTES**
2 **JULY 11, 2011**
3
4

5 Chairman James O'Mara called the meeting to order at 6:32 p.m. Selectmen present: Bruce Bowler,
6 George Infanti, Thomas Grella and Dwight Brew. Also present Interim Town Administrator Christopher
7 Rose and Executive Assistant Sharon Frydlo.
8

9 **Pledge of Allegiance**
10

11 Mr. O'Mara asked Sharon to lead them in the Pledge of Allegiance.
12

13 * * * * *

14 Mr. O'Mara noted this item was not on the agenda and introduced Interim Town Administrator Chris
15 Rose.
16

17 Also not on the agenda was that this was Sharon's last meeting before retirement and that the Board
18 would miss her. They presented her with an engraving in stone of the Board's appreciation. Mr. Infanti
19 read a commendation from Governor John H. Lynch and the Executive Council expressing her
20 knowledge, dedication to the Town and her compassion as Welfare Officer. Sharon thanked the Board
21 indicating it was her great pleasure to serve the Town of Amherst for 25 years.
22

23 **Citizens' Forum**
24

25 There were no questions or comments from the audience.
26

27 **Appointment**
28 **Judith Jones Interview for SRLD**
29

30 Ms. Jones told the Board that she had been a Commissioner years ago and found out there was an open
31 position. She always considered herself as an environmentalist and has a degree in plastic engineering –
32 this was something that was important to her. Mr. Brew thanked her for coming forward. Mr. Infanti
33 thought it was great that she was coming back. Mr. Bowler noted that he may have replaced her. Mr.
34 Grella asked who she was replacing. Mr. Bowler told him that Ted Krantz had resigned.
35

36 *Mr. Bowler moved to appoint Judith Jones to the Souhegan Regional Landfill District for a three year*
37 *term, second by Mr. Grella. Vote: Unanimous.*
38

39 **Administrative Business**
40 **Approval of Minutes for June 27, 2011**
41

42 *Mr. Brew moved to approve the minutes of June 27, Mr. O'Mara noted that on line 7 correct the time*
43 *from 8:32 p.m. to 6:32 p.m. Mr. Bowler so moved, second by Mr. Brew as amended. Vote: Unanimous.*
44

45 **Accounts Payable Register**
46

47 *Mr. Grella moved to approve the Accounts Payable Manifest dated from June 29, 2011 to July 8, 2011*
48 *in the amount of \$2,504,096.53, second by Mr. Infanti. Vote: Unanimous.*
49
50
51

52 **Payroll Register**

53
54 *Mr. Infanti moved to approve the Payroll Manifest dated June 30, 2011 for the pay period ending on*
55 *June 25, 2011 in the amount of \$245,495.94, second by Mr. Brew. Vote: Unanimous.*
56

57 **Discussion Items**

58 **DPW Asphalt Patching Proposal – William Overholt**
59

60 DPW Director Bruce Berry and Road Commission Chairman William Overholt joined the Board. Mr.
61 Overholt told the Board that for many years they used cold patch in various seasons to patch and it didn't
62 seem to be very effective. Several years ago, Bruce started renting a hot box and it seems to be very
63 effective. About that time, they looked at possibly buying a used one and the decision was made not to
64 do this, however, they now have more experience and would like to purchase one. He suggested they
65 move \$7,200 from the equipment rental line in this year's budget to the lease/purchase line and do a
66 lease/purchase of a hot box over a four year period. At that time it will be essentially free to them with
67 the exception of some maintenance. The Road Commission has been looking into this for the past six
68 months or so and found pricing of \$26,500 that would be suitable to them, met all the requirements that
69 would be suitable and would be paid off within four years. After four years, they will have a savings for
70 not having to continue to rent the hot box. He suggested that a decision be made as soon as possible.
71

72 Director Berry mentioned that the Selectmen saw pictures of the hot box at their last meeting. He noted
73 that the pictures they saw were different than what they were renting. He spoke briefly about the
74 difference between the various types of equipment. He also told the Board that they utilized it as often as
75 they could. Mr. Bowler asked what were they going to use for material. Mr. Berry advised using
76 recycled chunks of asphalt and/or fresh asphalt and breaking it up. They have to learn as they go and
77 breaking it up into chunks was not something they have done.
78

79 Mr. Bowler indicated he supported the proposal, however, he wished it was brought forward during the
80 budget season. He didn't like doing this during the middle of the year, but would support putting it
81 forward for a lease/purchase. He asked if they were going out to bid. Director Berry indicated that this
82 was something he would like guidance on. They are all a little different and he would have to write a
83 generic bid spec, as opposed to bypassing the bid. Mr. Bowler would like to put it out with a bid spec.
84 Mr. O'Mara suggested they get together with Merri to arrange a budget transfer from equipment rental to
85 the lease/purchase and at the next meeting they can present this. Mr. Bowler asked if they were paying for
86 the rental now. Mr. Berry explained that it was paid for last year. If they put it out to bid, he probably
87 will have to pay this month's rental. He noted that he should be able to put something together fairly
88 quickly. Mr. Bowler felt they should see what was out there and if they got 3-4, he thought they should
89 do fairly well. Mr. Berry added that they will be looking for something that will also do recycled material
90 which not all will do. Mr. Infanti remarked that they may give up the July rental if the Town buys the
91 equipment from the rental company.
92

93 **Action Items**

94 **Appoint Two Recreation Members**
95

96 Mr. O'Mara noted that they have two vacancies in the Recreation Commission. *Mr. Bowler moved to*
97 *appoint Michael Heaney to replace Kim Parret to 2013, second by Mr. Infanti. Vote: Unanimous.*
98

99 *Mr. Bowler moved to approve the appointment of Addie Hutchison to the Recreation Commission to*
100 *2014, second by Mr. Infanti. Vote: Unanimous.*
101
102

103 **Approve**
104 **Unanticipated Revenue**
105

106 *Mr. Infanti moved to accept and expend the \$1,750.00 grant directed for PMEC from the Amherst*
107 *Junior Women's Club, second by Mr. Bowler. Vote: Unanimous.* Mr. O'Mara thanked the Juniors for
108 their generosity.
109

110 **Land Use Change Tax**
111

112 *Mr. Bowler moved to untable, second by Mr. Infanti. Vote: Unanimous.*
113

114 Mr. Infanti noted he had some questions on this and asked to table it. After meeting with Joe Lessard
115 from MRI that day as well as Town Counsel William Drescher about another matter, it was explained that
116 once the lot was disturbed it has to be taken out of current use. As a member of the Planning Board, he
117 was concerned because some lots were valued at \$5,500 and some at \$8,500. This was to be a phase
118 development and Mr. Lessard assured him it was. The lots were not all the same value. He remarked that
119 his questions have been answered and willing, at this time, to approve the recommendation of their
120 Assessor.
121

122 Mr. Brew asked a clarifying question – it sounded like the lot is materially altered and must come out.
123 Mr. Infanti indicated that Bill Drescher explained some Court cases and he and Joe will look into it
124 further. He mentioned that these before them have been disturbed. Mr. O'Mara noted that this was the
125 first phase and was it by statute. Mr. Infanti remarked, yes, and that perhaps in the future they can have
126 Joe Lessard come in and explain it further.
127

128 *Mr. Bowler moved to approve the current use for Michachunk Development, Inc. M/L 5-59-4, 5, 6, 7,*
129 *8, 9, 10, 11, 12, 43, 44, 45, and 47 for a total of \$83,500.00, second by Mr. Infanti. Vote: Unanimous.*
130

131 **Old Business**
132

133 Mr. Grella reported that on June 29 there was a meeting for residents on Mack Hill regarding the
134 reconstruction. They got everyone's email addresses and brought everyone up to date on the project.
135 There were interesting questions asked and answers given. They will be using the same contractor and
136 the same person looking after the Town's interests. The project starts July 18th.
137

138 Mr. O'Mara reported that on July 4th the Town was presented a plaque. Mr. Infanti read the proclamation
139 from the Amherst Lions Charities, Inc. who raised \$16,060.00 for a 99 year warranted all-aluminum
140 replacement reviewing stand and new state of the art sound system. Mr. Infanti also acknowledged Jim &
141 Carolyn Quinn and the Veillette's who donated a large sum, as well as funds received from the Bean
142 Foundation. Mr. Grella noted that the setup and dismantling time was cut in half.
143

144 Mr. O'Mara also reported for the folks at home, that the Selectmen received a concerned letter about a
145 plot plan and the inability to locate it. The folks downstairs were working on it, as well as Chris, their
146 Interim Town Administrator. The Board will respond as soon as possible.
147

148 **Non-Public Session**
149

150 *Mr. Infanti moved to go into non-public session, second by Mr. Bowler under RSA 91-A:3 II (d) at*
151 *7:10 p.m. Roll call vote: Mr. Brew – yes; Mr. Infanti – yes; Mr. O'Mara – yes; Mr. Grella – yes; Mr.*
152 *Bowler - yes.*
153

154 The Selectmen and Interim Town Administer Chris Rose discussed a pending legal matter.
155
156 *A motion made by Mr. Bowler, second by Mr. Grella to re-enter public session at 7:15 p.m. Roll call*
157 *vote: Roll call vote: Mr. Brew – yes; Mr. Infanti – yes; Mr. O’Mara – yes; Mr. Grella – yes; Mr.*
158 *Bowler - yes.*
159
160 No motions were made and no votes were taken while in non-public session.
161
162 *Mr. Infanti moved to adjourn the meeting at 7:15 p.m., second by Mr. Grella. Vote: Unanimous.*
163
164 Respectfully submitted,
165
166
167 Sharon L. Frydlo
168 Executive Assistant